



The voice of Irish sport

Identification Form (for verification)

Section 1 – to be completed by the applicant

Position applied for: \_\_\_\_\_ (state position within NGB or Club)
Club Name: (if any): \_\_\_\_\_

Identification Details (to be verified by the Contact Person/Chairperson/Secretary or Children’s Club Officer – see Section 2 as to what you need to provide)

Full Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_
Current Address: \_\_\_\_\_ Contact Phone no: \_\_\_\_\_
\_\_\_\_\_ Email: \_\_\_\_\_
\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

E-vetting – Declaration of Consent

I consent to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Section 2 – to be completed by Contact Person/Chairperson/Secretary or Club Children’s Officer on production of suitable identification by the applicant

Proof of I.D.

Identification of the applicant should be confirmed with the following documents;

- Driving licence (with photograph) – state issuing country
• Irish Passport
• Utility bill with name and address as given above (within the last 6 months)

Note: Copies of the I.D. documents must accompany this I.D. form

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_ Position: \_\_\_\_\_

Return this form along with the Garda vetting form in envelope marked ‘Private and Confidential’ to: Elaine Mooney, Federation of Irish Sport, Irish Sport HQ, National Sports Campus, Blanchardstown, Dublin 15.



## Guidelines for completing Vetting Form (NVB 2)

Please read the following guidelines before completing this form.

### Miscellaneous

The Form must be completed in full using **BLOCK CAPITALS** and writing must be clear and legible.

The Form should be completed in ball point pen.

Photocopies will not be accepted.

All applicants will be required to provide documents to validate their identity.

If the applicant is under 18 years of age, a completed NVB 3 - Parent\Guardian Consent Form will be required.

### Section 1 Personal Details

Insert details for each field, allowing one block letter per box.

For Date of Birth field, allow one digit per box.

For Gender field please tick the appropriate box.

Please provide changes of names, if any, from birth i.e. name change due to marriage, deed poll, adoption.

For Place of Birth, please state County/State of birth as this is a mandatory field.

Please state Country Of Birth as this is a mandatory field.

Please state your Passport Number where applicable.

Please state your Mother's Maiden Name as stated on your birth certificate.

Any fields not applicable to the applicant should be marked "N/A".

### Section 2 Addresses

Please enter all your previous addresses in chronological order.

The address fields should be completed in full, including Eircode/Postcode. No abbreviations.

Insure that all years from birth to present are included.

Allow one letter per box and an empty box between words.

For the "Years From" and "Years To", please specify the year only e.g.

1	9	6	3
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It is permitted to have more than one address in any given year.

### Section 3 Self Disclosed Criminal Record

Criminal record means a record of the person's convictions whether within or outside the state for any criminal offence together with any ancillary or consequential orders made pursuant to the convictions concerned or a record of any prosecutions pending against the person whether within or outside the state for any criminal offences or both.

A person shall not be obliged to provide details of any convictions to which Section 14A of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 applies.

### Section 4 Liaison Person

This section is not to be filled out by the applicant.

### Section 5 Declaration of Consent

The applicant must confirm their understanding and acceptance of the statement by ticking the appropriate box where indicated. The date must be the present date of signing.

### Section 6 Additional Addresses

See guidelines for Section 2 Addresses



AN GARDA SÍOCHÁNA

NATIONAL VETTING BUREAU

Organisation Address:

Federation of Irish Sport
Sports HQ
National Sports Campus
Blanchardstown
Dublin 15

Your Ref No:

Empty box for Your Ref No.

NVB Reference No:

Grid for NVB Reference No. (F I S 0 0 1 - - - - -)

Note To Applicant

- Return this form to the above named organisation.
Do not send this form to the National Vetting Bureau or to any Garda Station.
Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Section 1 - Personal Information

(to be completed by Applicant)

Forename(s): Middle Name(s): Surname: Gender: Male: Female:

Is your Name at Birth the same as above? Yes: No: If No, please provide details:

Forename(s): Middle Name(s): Surname:

Date of Birth: DD / MM / YYYY

Place of Birth:

Country Of Birth:

Passport No:

Mother's Maiden Name:

Current Address: Year From: YYYY Year To: PRESENT

Line 1: Line 2: Line 3: Line 4: Line 5: Eircode/Postcode:

Also known as: Name/Alias:

**Section 2 – Addresses**

**(to be completed by Applicant)**

Please enter all your previous addresses in chronological order. Please enter your **full** postal address.

Line 1:

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Line 2:

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Line 5:

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Eircode/Postcode:

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Year From:

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Year To:

Y	Y	Y	Y
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Line 1:

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Eircode/Postcode:

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Year From:

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Year To:

Y	Y	Y	Y
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Eircode/Postcode:

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Year From:

Y	Y	Y	Y
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Year To:

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Eircode/Postcode:

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Year From:

Y	Y	Y	Y
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Year To:

Y	Y	Y	Y
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Eircode/Postcode:

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Year From:

Y	Y	Y	Y
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Year To:

Y	Y	Y	Y
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Section 6– Additional Addresses

(to be completed by Applicant)

Line 1:


Year From:

Y	Y	Y	Y
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Year To:

Y	Y	Y	Y
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Line 2:

Line 3:

Line 4:

Line 5:

Eircode/Postcode:

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Year From:

Y	Y	Y	Y
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Year To:

Y	Y	Y	Y
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Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Eircode/Postcode:

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Year From:

Y	Y	Y	Y
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Year To:

Y	Y	Y	Y
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Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Eircode/Postcode:

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Year From:

Y	Y	Y	Y
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Year To:

Y	Y	Y	Y
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Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Eircode/Postcode:

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Year From:

Y	Y	Y	Y
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Year To:

Y	Y	Y	Y
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Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Eircode/Postcode:

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If this page does not allow enough space for addresses, please copy this page and number it below:



## IRISH OLYMPIC HANDBALL ASSOCIATION

### 100 Point ID Check – OVER 18s

Applicants for Garda Vetting must satisfy the 100 point check for their application to be processed. Please submit one document from Table 1 accompanied by one or more from Table 2.

**Any combination must be equal to or exceed 100 points.**

Table One		
Identification	Score	Tick
Irish driving licence or learner permit (new credit card format)	80	
Irish Public Services Card	80	
Passport (from country of citizenship)	70	
Irish certificate of naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
Employment ID		
ID card issued by employer (with name and address)	35	
ID card issued by employer (name only)	25	
<b>Letter from employer</b> (within last two years)		
Confirming name and address	35	

Table Two		
Identification	Score	Tick
P60, P45 or Payslip (with home address)	35	
Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35	
Public services card/social services card/medical card	25	
With photograph	40	
Bank/Building Society/Credit Union statement	35	
Credit/debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Síochána)	25	
Membership card		
Club, union or trade, professional bodies	25	
Educational institution	25	
<b>Correspondence</b>		
From an educational institution/SUSI/CAO	20	
From an insurance company regarding an active policy	20	
From a bank/credit union or government body or state agency	20	



**PARENT/GUARDIAN CONSENT FORM (NVB 3)**

**Applicant Details**

Forename(s):																				
Surname:																				
Date Of Birth:	D	D	/	M	M	/	Y	Y	Y	Y										

**Parent/Guardian Details**

Under Sec 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, it is an offence to make a false statement for the purpose of obtaining a vetting disclosure.

Forename(s):																					
Surname:																					
Relationship to applicant:																Father:		Mother:		Guardian:	

Address:

Line 1:

Line 2:

Line 3:

Line 4:

Line 5:

Eircode/Postcode:

**Parent/Guardian Consent**

I, being the Parent/Guardian of the above named applicant, consent for the National Vetting Bureau to conduct vetting in respect of the above named applicant in accordance with the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016.

Parent/Guardian Signature: 

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Date:

D	D	/	M	M	/	Y	Y	Y	Y
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